

# Moving Checklist

Making your move as smooth as possible



# Get organised, get ahead

Moving home can be one of the most stressful experiences of your life. But this needn't be so, if you plan ahead.

## Before you move

- Start by booking a removal firm, or arrange van hire
- Remember to book time off work
- Collect packing materials such as old newspapers, boxes and bubble wrap
- Have a clear out, purge anything you don't need
- Start packing seldom-used items
- Notify your utility suppliers
- If you are renting, give the landlord your notice
- Contact telephone/internet companies and ask them to transfer your connection
- Arrange new buildings and contents insurance
- Tell your local authority you are moving
- Pack all items except the ones you will need during your final week
- Pay all outstanding bills
- Make sure all valuables (passports, certificates, jewellery) are in a safe place ready for moving
- Obtain a TV licence for your new home
- Redirect your mail
- Gather a kit of essential items at easy reach (toilet paper, torch, kettle, tea/coffee, spare bulbs)
- Make sure new gas, electric and water supplies are connected at your new home
- Clean up
- Defrost the fridge/freezer
- Turn off gas, water and electricity supplies at the mains

- Check all appliances are disconnected
- Lock all windows and doors at your old home
- Leave a welcome card for new occupiers along with instructions that accompany the property

## Tips for packing

- Label all boxes clearly and determine which room in your new property the boxes are going to
- Clearly mark fragile and heavy items (load these into the van last)

## People to contact when you move:

### Local services

- Paper delivery
- Library
- Schools, college
- Milkman
- Gym and social club

### Financial

- Banks
- Insurance companies
- Credit card companies
- Store cards
- Building society
- Loan providers

### Government agencies

- Inland revenue
- DVLA
- Council tax office

### Utilities and services

- Gas
- Electricity
- Water
- Phone/mobile phone
- Internet provider
- Royal Mail
- Cable/satellite provider
- TV licensing agency

### Health

- Doctor
- Dentist
- Opticians
- Consultants
- Vet

### Other

- Publications/subscriptions
- Trade unions
- Professional bodies

### Personal

- Family
- Friends
- Employer

For further help... Call Haslams on 0118 960 1000 or email [sales@haslams.net](mailto:sales@haslams.net)