

your

MOVING CHECKLIST

making your move as
smooth as possible



HASLAMS

0118 960 1000
haslams.net

No one is more at home in Reading than Haslams

moving home can be scary...

...so here are some tips to make it go as smoothly as possible

Get yourself organised

Moving home can be one of the most stressful experiences of your life. But this needn't be so, if you plan ahead.

Before you move

- Start by booking a removal firm, or arrange van hire
- Remember to book time off work
- Collect packing materials such as old newspapers, boxes and bubble wrap etc
- Have a clear out, purge anything you don't need
- Start packing seldom used items
- Notify your utility suppliers
- If you are renting give landlord your notice
- Contact telephone/internet companies and ask them to transfer your connection
- Arrange new building and contents insurance
- Tell your local authority you are moving
- Pack all items except ones you will need during your final week
- Pay all outstanding bills
- Make sure all valuables (passports, certificates, jewellery) are in a safe place ready for moving
- Obtain a TV license for your new home
- Redirect your mail
- Gather a kit of essential items at easy reach (toilet paper, torch, kettle, tea/coffee, spare bulbs etc)
- Make sure new gas, electric, water supplies are connected at new home
- Clean up
- Defrost the fridge/freezer
- Turn off gas, water and electricity supplies at the mains
- Check all appliances are disconnected
- Lock all windows and doors at your old home



- Leave a welcome card for new occupiers along with instructions that accompany the property

Tips for packing

- Label all boxes clearly and determine which room in your new property the boxes are going to
- Clearly mark fragile and heavy items (load these into the van last)

don't forget to tell the milkman

People to contact when you move

Local services

- Paper delivery
- Library
- Schools, college etc
- Milkman
- Gym and social club
- DVD rental

Financial

- Banks
- Insurance
- Credit card companies
- Store cards
- Building society
- Loan providers

Government agencies

- Inland revenue
- DVLA
- Council tax office

Utilities and services

- Gas
- Electricity
- Water

- Phone / mobile phone

- Internet provider
- Royal Mail
- Cable/satellite provider
- TV licensing agency

Health

- Doctor
- Dentist
- Opticians
- Consultants
- Vet

Other

- Publications/subscriptions
- Trade unions
- Professional bodies

Personal

- Family
- Friends
- Employer

